



East Asia Plant Variety Protection Forum  
**16th Annual Meeting**  
Vientiane, Lao PDR, 2 August 2023

EAPVPF/16/05 Draft 1

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**PROPOSAL FOR SUBMISSION SCHEDULE OF INDIVIDUAL IMPLEMENTING STRATEGY AND COOPERATION ACTIVITY PROPOSALS**

*prepared by the East Asia Plant Variety Protection Forum Office*

The East Asia Plant Variety Protection Forum Office (EAPVPF Office) would like to propose the following submission schedule of Individual Implementing Strategy (IIS) and cooperation activity proposals:

**By the end of January :** The EAPVPF Office contacts the member countries regarding the submission of IIS and cooperation activity proposals for the year.

**Two months before the annual meeting :** Deadline for submission of IIS and cooperation activity proposals

[General checkpoints to assess whether proposed activities are in line with the common direction of the 10-years Strategic Plan ]

The proposed activities

- a) are in line with establishing or promoting PVP systems consistent with the UPOV Convention,
- b) addresses the key challenge
- c) does not promote implementation of systems not in line with UPOV.

[Background of this proposal]

- There should be sufficient time to review the proposal and consult with the country concerned before the annual meeting.
- Ensure that all member countries have the same preparation period.
- Establishing a submission timeline makes it easier for member countries to develop plans and budgets for the following year.

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